

SC DEPARTMENT OF CORRECTIONS

-JOB POSTING NOTICE (EOE)-

OPENING DATE: 05/05/15

CLOSING DATE: 05/15/15 (4:30 PM)

SCDC INTERNAL TITLE: LT II

SCDC POSITION #: 010574

HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: 02 WORK TIME: 0800 AM - 0500 PM

LOCATION: CAMILLE GRAHAM CORRECTIONAL INST., COLUMBIA (RICHLAND) LEVEL 2

STATE JOB TITLE: CORRECTIONAL OFFICER III

STATE JOB CLASS: JD40

BAND: 05 SALARY RANGE \$ 031805 - \$ 058848

SPECIAL INCENTIVE: YES

LEVEL: B SALARY RANGE \$ 033082 - \$ 052366 SCEIS POSITION #: 61019959

STATE OF SC MINIMUM TRAINING AND EXPERIENCE REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND SUPERVISORY EXPERIENCE IN
CORRECTIONAL, SECURITY OR POLICE WORK.

AGENCY PREFERRED QUALIFICATIONS:

THREE YEARS EXPERIENCE IN CORRECTIONAL, SECURITY OR POLICE WORK, TO
INCLUDE ONE YEAR OF CORRECTIONAL SUPERVISORY EXPERIENCE. CERTIFIED
BY THE SCDC TRAINING ACADEMY AND SATISFACTORY COMPLETION OF THE BASIC
SUPERVISORY COURSE WITHIN SIX MONTHS OF ENTRY INTO THE POSITION.

DESCRIPTION OF DUTIES:

CONDUCTS AND EVALUATES UNIFORMED SECURITY AND NON-UNIFORMED STAFF
TRAINING PROGRAMS. COORDINATES TRAINING PROGRAMS AND RESOURCES WITH
OTHER INSTITUTIONS AND AGENCIES. MAINTAINS CONTACT WITH SUPERVISORS
AND EMPLOYEES TO IDENTIFY TRAINING NEEDS. DEVELOPS TRAINING MATERIALS
AND AIDS IN EVALUATION INSTRUMENTS.

COMMENTS:

SHIFT/WORK SCHEDULE SUBJECT TO CHANGE.